

True Light Girls' College
Annual Report on Measures related to Safeguarding National Security and National Security Education
2022-2023

Area	Measure(s)	Implementation Situation	Effectiveness and Reflection
1. School Administration	(a) Devise strategies and policies related to safeguarding national security and national security education. Scrutinises the policies and make necessary recommendations to facilitate the implementation of National Security Education in future.	<ul style="list-style-type: none"> ▪ By making reference to the guidelines issued by EDB, strategies and contingency measures were devised to facilitate the implementation of National Security Education 	<ul style="list-style-type: none"> ▪ A peaceful and orderly school environment and vibe were created to foster students' proper values, and maintain the school campus free of political interference.
	(b) Coordinate and oversee the work of various subject panels and functional groups to implement the policies.	<ul style="list-style-type: none"> ▪ A meeting was held on 23/8/2022 to discuss the implementation of related measures with relevant parties including: <ul style="list-style-type: none"> - Guidance and Discipline Committee - Life-wide Learning Committee - Civic Education Committee - History Panel - Citizenship and Social Development Panel 	<ul style="list-style-type: none"> ▪ Current situation was reviewed and implementation of related measures was discussed. ▪ The work plans were discussed and it was suggested that contingency measures be formulated in the coming academic year.

	<p>(c) Ensure the use of school premises (including the hiring out of school facilities for organising activities do not involve acts or activities that endanger national security) and the display of words or objects in the campus (including school buildings, classrooms and bulletin boards, etc.), such as books (including library collections), publications and leaflets do not contain contents that endanger national security.</p>	<ul style="list-style-type: none"> ▪ New regulations on hiring out school facilities were applied to avoid any acts or activities endangering the national security. ▪ Review of all library collection was done before the end of August 2023 to ensure that the library books, publications and leaflets do not contain content that endangers national security. The books that may pose a threat to national security have been written off. ▪ Books purchased by the subject panel heads for the school library were reviewed by the teacher librarian first to make sure that no content will endanger national security. ▪ Books donated by various publishers or authors were checked by the teacher librarian to make sure that the content did not violate the national security law. ▪ The student works or posters of various units within the campus were checked by the teacher-in-charge to ensure they did not contain contents that endanger national security. 	<ul style="list-style-type: none"> ▪ All events organised did not involve any acts and activities that endanger national security. ▪ All library collections were reviewed before the start of the academic year. ▪ The mechanism of reviewing new purchased books and donated books was generally smooth and should be continued in the next academic year. ▪ The display of words or objects in the campus, publications and leaflets did not contain contents that endanger national security.
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	<p>(d) Review and refine the school's mechanism and procedures for organising school activities so as to ensure the activities organised in the name of the school do not involve any acts and activities that endanger national security.</p>	<ul style="list-style-type: none"> ▪ The school's mechanism and procedures for organising school activities were reviewed. ▪ The policy of "Safeguarding National Security and National Security Education (維護國家安全及國家安全教育) 政策" was compiled and incorporated in the Teacher Handbook. ▪ Clear instructions were given in the Students' Activity Handbook. 	<ul style="list-style-type: none"> ▪ All activities organised in the name of the school did not involve any acts and activities that endanger national security.
	<p>(e) Enrich students' understanding of history and development of the country and enhance their sense of national identity according to their cognitive development and ability through the school curriculum and diversified life-wide learning activities, such as visit to local amenities, participation in Mainland exchange programmes and interflow activities between sister schools.</p>	<ul style="list-style-type: none"> ▪ More than 30 activities related to National Security Education were organised by different subject panels and functional groups for our students so as to develop their sense of belonging to the country. ▪ A Shanghai study tour (滬港青少年交流(雙向)夏令營) was organised from 2/7/23 to 7/7/23 for ten S4 students to deepen their understanding of the further study opportunities in mainland China. ▪ Hong Kong Guangzhou Sister School Study Tour was organised from 19/5/23 to 21/5/23 	<ul style="list-style-type: none"> ▪ 80% of students agreed that their national identity and their awareness of national security were enhanced through various national security education activities, talks, workshops and visits. ▪ The students joining the two study tours responded positively and looked forward to participating in similar exchange activities in the future.

		for fifteen S3-S4 students to visit our sister school - Guangzhou True Light Middle School.	
	(f) Arrange flag raising ceremony regularly (on important days and special occasions) and “Speech under national flag” so as to nurture students’ sense of national identity.	<ul style="list-style-type: none"> ▪ National flag was raised every school day. ▪ Flag raising ceremony was conducted weekly including important days (e.g. HKSAR Establishment Day, National Day, etc.) and important school functions. ▪ All students were required to observe appropriate etiquette and sang the national anthem during the flag raising ceremony. 	<ul style="list-style-type: none"> ▪ Students showed appropriate etiquette during the flag raising ceremony. ▪ 80% of students agreed that their national identity was enhanced through various national security education activities, talks, workshops and visits. ▪ 85% of students reported that the ceremony strengthened their sense of pride of being a Chinese.
2. Staff management	(a) Enable staff to understand and familiarise themselves with legislative background, provisions, significance, etc. of the National Security Law as well as relevant information disseminated by the	<ul style="list-style-type: none"> ▪ TLGC Safeguarding National Security and National Security Education (維護國家安全及國家安全教育」政策) was sent to all teaching and non-teaching staff before the start of the school year. 	<ul style="list-style-type: none"> ▪ The school will continue the policy as a regular measure.

	Government through teacher circulars, staff meetings, talks or seminars.	<ul style="list-style-type: none"> ▪ Relevant information disseminated by the Government including professional training course, was posted on noticeboards, sent through eClass., published in teacher circulars, or informed in staff meetings. ▪ Important publications related to National Security Education were displayed in the Teacher Library . 	
	(b) Through procurement of services to specify that job performance and conduct of non-teaching staff (including specialist staff such as school social workers, educational psychologists, speech therapists, coaches and instructors of interest classes, etc.) should comply with the requirements of the school, and to require the service provider to follow up in case of misconduct of the staff concerned.	<ul style="list-style-type: none"> ▪ The quotation documents and service contracts were reviewed. ▪ Relevant clauses about the compliance with the National Security Law by the staff of service providers have been added to the quotation documents and service contracts. 	<ul style="list-style-type: none"> ▪ The school will continue the policy as a regular measure.

	<p>(c) Clearly convey to all staff the school's requirements and expectations in respect of their job performance and conduct, including the obligation to abide by the law and observe the code of conduct acceptable by the society and timely and duly.</p>	<ul style="list-style-type: none"> ▪ School's requirements and expectations in respect of their responsibilities and conduct, including obligation to abide by the law and observe the code of conduct are clearly stated in the "Section I - Code of Practice for Teachers" and were explained in the first staff meeting on 24/08/2022. ▪ The Safeguarding National Security and National Security Education Policy was explained to all staff in the first staff meeting. ▪ The teacher-in-charge of any activities were reminded of the need to ensure that all on-campus activities and activities organised in the name of the school (including student activities, extra-curricular activities, talks by external guest speakers, activities organised by alumni or parent-teacher association for students, activities engaging outside instructors, etc.) must not involve any acts and activities that endanger national security. 	<ul style="list-style-type: none"> ▪ All staff understood the requirements and expectations of the school to their job performance and conduct. ▪ All staff understood the importance of the National Security Law and National Security Education.
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	(d) Remind teachers of the need for upholding professional ethics at all times.	<ul style="list-style-type: none"> ▪ In the staff meetings on 24/8/2022 and 24/4/2023, teachers were instructed not to promote personal political views or twisted values to students, make seditious remarks, incorporate into learning and teaching materials content or information that is biased/ unsubstantiated/ inconsistent with the aims and goals of the curriculum, or directly or indirectly instigate or tacitly support students to participate in political activities outside schools, etc. 	<ul style="list-style-type: none"> ▪ All teachers were aware of the importance of upholding professional ethics at all time.
	(e) Timely and duly follow up on matters relating to the job performance and conduct of school staff in accordance with the school-based staff management and appraisal system.	<ul style="list-style-type: none"> ▪ The online staff appraisal was conducted from 8/6/2023 to 5/7/2023 in order to cultivate the culture of the school self-evaluation and enhance the professional development of staff. ▪ The school management monitored the job performance of all the staff. At the end of school term, interview was made with staff to discuss their work performance. 	<ul style="list-style-type: none"> ▪ The current monitoring mechanisms will continue to be used in the next academic year.

3. Staff training	<p>(a) Arrange staff development programme to enhance teachers' understanding of National Security Education.</p>	<ul style="list-style-type: none"> ▪ All staff attended the EDB National Security Education Workshop on 2/9/2022. ▪ A Media and Information Literacy workshop was organised for all teaching staff on 12/1/2023 so as to draw their attention to their relationship with the media and the ways to cultivate media and information literacy. ▪ Sixteen staff from the Physical Education Panel, National Security Committee, the Civic Education Committee and Life-wide Learning Committee participated in a Chinese Marial Art Workshop (五學並舉武藝操教師培訓) held on 22/3/2023. 	<ul style="list-style-type: none"> ▪ More than 80% of the staff thought that the content of the EDB National Security Education Workshop was useful. Staff reflected that they got ideas of how to integrate the national security education in the subjects they taught. ▪ More than 85% of the staff thought that the Media and Information Literacy workshop was useful. Staff reflected that they knew more about the legal consequences of circulating information that harms national safety and security. ▪ More than 85% of the staff thought that the Chinese Marial Art Workshop was useful. It was suggested the training be provided to all staff.
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	(b) Arrange an induction programme for all newly joined staff in which code of ethics, roles of teachers and schools' requirements will be clearly explained.	<ul style="list-style-type: none"> An induction programme were given to all newly joined staff on 22/8/2022 in which the code of ethics, roles of teachers, schools' requirements were clearly explained to them by the School Management and the Staff Development Committee 	<ul style="list-style-type: none"> Newly joined staff understood the importance of adhering to professional ethics and the school requirements.
	(c) Encourage teaching and non-teaching staff to take part in professional development activities related to national security organised by EDB on National Security Education.	<ul style="list-style-type: none"> Information of the EDB training courses or programme related to the national security was disseminated to all teaching staff by posting on the noticeboards .by the Staff Development Committee 	<ul style="list-style-type: none"> The school will step up efforts to encourage teachers to take courses on national education and meet the required CPD hours. It was suggested the information could be sent through eClass intranet for staff's easy reference in the next academic year.
4. Learning and teaching	(a) Review and enrich the contents of relevant key learning areas/ subjects, Moral, Civic and National Education, Constitution and Basic Law Education, etc. so as to promote among students a clear understanding of the importance of	<ul style="list-style-type: none"> The contents of relevant key learning areas/ subjects, Moral, Civic and National Education, Constitution and Basic Law Education were revised and enriched. Learning and teaching materials were designed based on the framework of the 	<ul style="list-style-type: none"> Students' national identity was enhanced according to survey results. More than 90% of the students found that the Moral & Civic Education and National

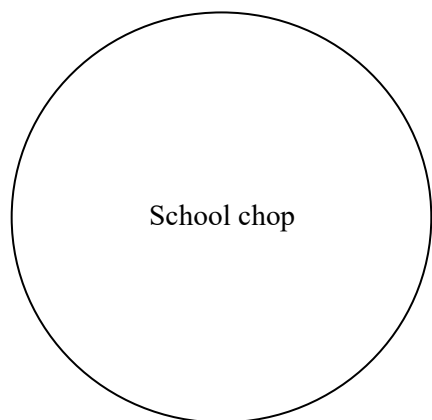
	national security as well as legislative background, provisions significance, etc, of the National Security Law.	Curriculum Development Council and were delivered to students.	Education curriculum could enhance their positive values.
	(b) Remind teachers that they should not promote personal political views or twisted values to students, make seditious remarks, incorporate into teaching/learning materials content or information that is biased / unsubstantiated / inconsistent with the aims and goals of the curriculum or even directly or indirectly instigate or tacitly support students to participate in political activities outside schools, etc.	<ul style="list-style-type: none"> All staff were reminded to adhere to professional ethics that they cannot promote personal political views or twisted values to students, make seditious remarks, incorporate into teaching/learning materials content or information that is biased / unsubstantiated / inconsistent with the aims and goals of the curriculum or even directly or indirectly instigate or tacitly support students to participate in political activities outside schools, etc in the first staff meeting. 	All staff were clear about the ethical standards for teachers and non-teaching staff in the execution of their professional duties.
	(c) Strengthen the monitoring mechanisms for regularly review of the content and quality of learning and teaching so as to ensure that they are in line with the curriculum aims, goals and coverage prescribed by the Curriculum	<ul style="list-style-type: none"> The monitoring mechanism for regular review of the content and quality of classroom teaching and learning and teaching resources was established. The panel heads supervised their panel members to ensure that the contents they 	Subject Panels embedded the related topics of national security into their formal curriculum based on the curriculum framework of EDB.

	Development Council for different key learning stages to suit students' abilities and learning needs.	<ul style="list-style-type: none"> delivered are in line with the CDI curriculum framework. Panel heads monitored the content of teaching through lesson observations and homework inspection to make sure that teaching and assignments were in line with CDC aims and goals. Learning and teaching materials and contents were discussed in the common free period so as to synchronise the materials taught in all classes across the same level. 	
	(d) Archive the school-based learning and teaching materials related to Constitution, Basic Law and national security education and impose a requirement for retention of three years.	<ul style="list-style-type: none"> All school-based learning and teaching materials were submitted to the panel chairpersons and the School for review before being used in the lessons. 	<ul style="list-style-type: none"> All learning and teaching materials were submitted to the school for inspection on time. All teaching plans and materials were reviewed before they were used by students.
5. Student guidance, discipline and support	(a) Convey to students the basic requirements for their day-to-day behaviour and help them to develop a sense of responsibility, commitment	<ul style="list-style-type: none"> The basic requirements for students' day-to-day behaviour was clearly disseminated through the guidance and discipline talk on 2/9/2022. School social workers, education psychologist and school liaison police officer were invited 	<ul style="list-style-type: none"> Over 80% of students participated the workshops and found them useful. These activities and programmes inspired and equipped students with the necessary attitudes and

	<p>and law-abidingness through discussions and activities.</p> <ul style="list-style-type: none"> Information of the matters concerning national security education was delivered through assembly, e-class and PA system. A series of personal growth education workshops aligned with the True Light Education Framework were designed and delivered to promote values education.: <table border="1"> <thead> <tr> <th>Form</th><th>Date</th><th>Topic</th></tr> </thead> <tbody> <tr> <td rowspan="2">S1</td><td>30/11/2022</td><td>Upright</td></tr> <tr> <td>12/12/2022</td><td>Thankful</td></tr> <tr> <td rowspan="2">S2</td><td>30/11/2022</td><td>Reasonable</td></tr> <tr> <td>12/12/2022</td><td>Respectful</td></tr> <tr> <td rowspan="2">S3</td><td>30/11/2022</td><td>Self-disciplined</td></tr> <tr> <td>12/12/2022</td><td>Altruistic</td></tr> <tr> <td rowspan="2">S4</td><td>7/2/2023</td><td>Analytic</td></tr> <tr> <td>12/2/2023</td><td>Compassionate</td></tr> <tr> <td rowspan="2">S5</td><td>7/11/2022</td><td>Collaborative</td></tr> <tr> <td>7/11/2022</td><td>Responsible</td></tr> <tr> <td>S6</td><td>14/11/2022</td><td>Persevering</td></tr> </tbody> </table>	Form	Date	Topic	S1	30/11/2022	Upright	12/12/2022	Thankful	S2	30/11/2022	Reasonable	12/12/2022	Respectful	S3	30/11/2022	Self-disciplined	12/12/2022	Altruistic	S4	7/2/2023	Analytic	12/2/2023	Compassionate	S5	7/11/2022	Collaborative	7/11/2022	Responsible	S6	14/11/2022	Persevering	<p>to give talks to students to promote positive values.</p> <p>values that will enable them to thrive not only in their academic pursuits but also in all aspects of their lives.</p> <ul style="list-style-type: none"> More activities relating to True Light Education framework would be organised in the next academic year so that students could be nurtured by all twelve True Light qualities before they graduated. The programme will be reviewed in the coming up years.
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			23/11/2022	Positive	
	(b) Review the guidance and discipline strategies to help students who have breached the school rules.	<ul style="list-style-type: none"> ▪ The guidance and discipline strategies to help students who have breached the school rules were reviewed. ▪ The case referral system was updated. 			<ul style="list-style-type: none"> ▪ It was suggested that the case referral system be reviewed and fine-tuned in the next academic year.
6. Home-school cooperation	(a) Organise home-school cooperation, parent-child or parent education activities to enhance the cultivation of positive values and healthy lifestyles among students.	<ul style="list-style-type: none"> ▪ List of the talks and workshops organised are as follow: <ul style="list-style-type: none"> – Parents Online Workshop on enhancing children's learning motivation and preventing internet addiction (11/3/2023) – Positive Parenting Workshops (4/3/2023, 11/3/2023, 18/3/2023, 25/3/2023) – Parent-Child Water Activities Workshop (29/10/2022) – Parent-child Graffiti Workshop (17 /12/2022) ▪ List of relevant online resources offered to students are as follow: 			<ul style="list-style-type: none"> ▪ Positive survey results were received. ▪ Parents thought the content of the parents' talk was useful.

		<ul style="list-style-type: none"> - 家長實用手冊一向極端思想說不(ICTU) (9/1/2023) - 關注學生精神健康 免受社會不幸事件影響(5/6/2023) 	
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Signature of supervisor: _____

Name of supervisor: _____ Rev. Chan Chi Kin _____

Date: _____